

# Memorandum of Understanding

**THIS MEMORANDUM OF UNDERSTANDING** (hereinafter "MoU" is made and entered into force at Lahore on this December 8, 2015

BETWEEN

**PUNJAB VOCATIONAL TRAINING COUNCIL**, Government of the Punjab through its Managing Director, Sajid Naseer Khan, 134, Quaid-e-Azam Industrial Estate, Kot Lakh patt, Green Town, Lahore, which expression shall, unless the context requires otherwise, include its successors-in-office, representatives, assignees and all its VTIs (hereinafter referred to as "**PVTC**")

AND

**School Education Department, Government of the Punjab** Civil Secretariat, Lower Mall, Lahore through its Secretary, Abdul Jabbar Shaheen, which expression shall, unless the context requires otherwise, mean and include his successors-in-office, representatives, assignees (hereinafter referred to as the "**School Education Department**")

**WHEREAS, Punjab Vocational Training Council** is an Autonomous Body established by the Government of the Punjab under the PVTC Act, 1998 to provide Vocational Training to youth.

**AND WHEREAS**, the Chief Minister has desired that Computer Labs in High & Higher Secondary Schools under School Education Department be utilized by PVTC for the purpose of IT/Vocational Training.

**AND WHEREAS**, In pursuance of the directions of Chief Minister Punjab, PVTC is agreed to start IT/vocational trainings in Computer Labs of High & Higher Secondary Schools.

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

## **A. ROLE AND RESPONSIBILITIES OF PVTC:**

1. PVTC will provide the IT/Vocational Trainings to the youth (Male & Female) in such labs as may be determined by it.

2. PVTC will arrange its own staff and can also hire the services of existing staff of the School with the consent of the In-charge of the School.
3. PVTC will submit name of the schools in which it intends to start IT/Vocational Training after survey of the computer labs.
4. The management control of the labs will be the domain of the In-charge of the school during school hours and after school hours & holidays it will be under control of PVTC.
5. PVTC will inform School Education Department its detailed work plan.

**B. ROLES AND RESPONSIBILITIES OF SCHOOL EDUCATION DEPARTMENT:**

1. School Education Department through EDOs (Edu) will hand over computer labs of High & Higher Secondary Schools in which PVTC may start IT/Vocational Training.
2. Security and safekeeping of the labs will be the responsibility of the In-Charge of the school. The EDO (Edu) shall ensure implementation of the MoU through In-Charge of the school.
3. In case dispute arises between School Administration and PVTC functionary, the EDO (Edu) and nominee of PVTC shall resolve the issue and submit report to the parties.

**PART B**

**MISCELLANEOUS PARAMETERS**

1. This agreement may be modified or amended at any time with mutual consent of both the parties.
2. This agreement will be valid for initial period of three years and may be extended for further similar term(s) as agreed upon between the parties.
3. In the 1<sup>st</sup> phase, School Education Department is handing over 150 school labs with signing of this MoU on the request of PVTC for starting of IT/Vocational Training. (List attached at Annexure A)
4. This agreement may be terminated by both parties with their mutual consent.

5. Notwithstanding the completion of the term or earlier termination as aforesaid, the running classes, if any, shall complete its term.

**IN WITNESS WHEREOFF, THE PARTIES HERETO HAVE SET THEIR RESPECTIVE HANDS ON THIS AGREEMENT ON December 08, 2015.**



**ABDUL JABBAR SHAHEEN**  
The Secretary,  
Government of the Punjab,  
School Education Department,  
Lahore.



**SAJID NASEER KHAN**  
Managing Director  
Punjab Vocational Training Council  
Lahore.

**Witnesses:**



**MUSHTAQ AHMED SIAL**  
Deputy Secretary (EE)  
School Education Department



**SHAFQAT-UR-REHMAN**  
Manager R&D  
Punjab Vocational Training Council  
Lahore.

## IT LAB Information - Central Region

Sr	District	Tehsil	EMIScode	School's Name
1	Gujranwala	GUJRANWALA	34110001	GHSS G.T.ROAD GUJRANWALA
2	Gujranwala	GUJRANWALA	34110004	GHS M.A. ISLAMIA
3	Gujranwala	GUJRANWALA	34110006	GHS COMPREHENSIVE GUJRANWALA
4	Nankana Sahib	Sangla Hill	35640068	GHS BHULLAIR 119 RB
5	Nankana Sahib	Sangla Hill	35640069	GHS RURIANA CHAK NO. 31/RB
6	Nankana Sahib	Sangla Hill	35640070	GHS PANDORIAN CHAK NO 122/RB
7	Faisalabad	Faisalabad	33110281	GGHS MC CHOR MAJRA G.M.ABAD
8	Faisalabad	Faisalabad	33110286	GGHS MC MADDEN PURA ST-6
9	JHANG	SHORKOT	33230008	GHS BHANGOO
10	JHANG	AHMAD PUR SIAL	33230017	GHS NEKUKARA
11	CHINIOT	BHOWANA	33410012	GHS Chak No 241 JB
12	CHINIOT	BHOWANA	33410014	GHS TAHLI MANGINI
13	T.T.Singh	Gojra	33310005	GMCHS GOJRA
14	T.T.Singh	Gojra	33310028	GGHS GOJRA
15	SAHIWAL	SAHIWAL	39120002	GHSS HARRAPA
16	OKARA	DEPALPUR	39310054	GGHS MANCHARIAN
17	OKARA	DEPALPUR	39310076	GHS CHAURASTA MIAN KHAN
18	OKARA	DEPALPUR	39310099	GHS CHAK 38-D KALAN
19	OKARA	DEPALPUR	39310162	GGHS DEPALPUR NO 4
20	OKARA	DEPALPUR	39310022	GHS HUJRA SHAH MUQEEM
21	LAHORE	LAHORE CANTT	35210879	GHS CDG 4-D-II GREEN TOWN
22	LAHORE	LAHORE CANTT	35210907	GGHS CDG GREEN TOWN
23	LAHORE	LAHORE CANTT	35210955	GHSS BEHARI COLONY MUSLIM CHOWK GREEN TOWN
24	LAHORE	LAHORE CANTT	35210454	GHS BAGRIAN
25	LAHORE	LAHORE CANTT	35210112	GHS GREEN TOWN
26	Lahore	Lahore	35220008	Govt High School Raiwind
27	Lahore	Lahore	35220057	Govt Girls High School Raiwind
28	KASUR	CHUNIAN	35110018	GHS TALWANDI

29	Lahore	LAHORE CANTT	35210053	GHS PANDOKI
30	Lahore	LAHORE CANTT	35210054	GHS SHAHZADA
31	Lahore	LAHORE CANTT	35210067	GGHS HAIR LAHORE CITY
32	Lahore	LAHORE CANTT	35210098	GGHS KAHNA NAU
33	KASUR	KOT RADHA KISHAN	35140089	GHS OLAKH OTTAR
34	KASUR	KASUR	35120003	GHS HANFIA ISLAMIA DIN GARH ROAD
35	KASUR	KASUR	35120004	GHS MODEL KASUR
36	KASUR	KASUR	35120006	GHS SHEIKH UMAD KOHNA KASUR
37	KASUR	KASUR	35120007	GHS NAWAZ AHMED ROSHAN BHEELA
38	KASUR	KASUR	35120379	GGHS MC SHAHBAZ KHAN ROAD KASUR
39	KASUR	KASUR	35120882	GGHS MC BASTI CHIRAGH SHAH KASUR
40	Lahore	Cantt	35210880	GHS CDG Amer Sidhu
41	LAHORE	LAHORE CANTT	35210773	GGHS CHUGHTAI GARHI SHAHU
42	LAHORE	LAHORE CANTT	35210903	GGHS CDG GARHI SHAHU
43	LAHORE	LAHORE CITY	35220015	GHS ISLAMIA KHAZANA GATE LOWER MALL LAHORE
44	LAHORE	LAHORE CITY	35220039	GHS SALEEM MODEL LOWER MALL
45	LAHORE	LAHORE CITY	35220051	GHS CENTRAL MODEL LOWER MALL (NEW)
46	LAHORE	LAHORE CANTT	35210002	GGHS SHEIKH SARDAR MUHAMMAD GARHI SHAHU
47	LAHORE	LAHORE CANTT	35210013	GHS GOVERNOR HOUSE LAHORE
48	KASUR	Chunian	35110008	GHS SHAMAS ABAD
49	KASUR	Chunian	35110009	GHS NIZAM PURA CHAK NO 2
50	KASUR	Chunian	35110010	GHS CHUNIAN
51	ATTOCK	ATTOCK	37110003	GHS PILOT ATTOCK
52	ATTOCK	ATTOCK	37110004	GHS (ISLAMIA) ATTOCK
53	ATTOCK	ATTOCK	37110005	GGHS ATTOCK NO.2
54	CHAKWAL	CHAKWAL	37410192	GGHS CHAK MALOOK
55	CHAKWAL	CHAKWAL	37410195	GGHS KOT IQBAL
56	CHAKWAL	CHAKWAL	37410198	GGHS CHAK UMRA
57	CHAKWAL	TALAGANG	37420257	GHS MURAT
58	CHAKWAL	TALAGANG	37420319	GGHS DAROOT
59	CHAKWAL	CHAKWAL	37410636	GGHS GAH
60	RAWALPINDI	RAWALPINDI	37330700	GGHS PAF BASE CHAKLALA

61	RAWALPINDI	RAWALPINDI	37330001	GHSS MUSLIM SAID PUR ROAD RAWALPINDI
62	RAWALPINDI	RAWALPINDI	37330002	GHSS CHARISTIAN
63	RAWALPINDI	KOTLI SATTIAN	37350015	GGHS KALLEN BASSAND
64	RAWALPINDI	KOTLI SATTIAN	37350016	GGHS KARORE
65	RAWALPINDI	KOTLI SATTIAN	37350017	GGHS KOTLI SATTIAN
66	Mandi Bahauddin	Phalia	34630020	GHHS Phalia
67	Mandi Bahauddin	Phalia	34630023	GGHS QadirAbad
68	SIALKOT	SIALKOT	34330024	GHS SIR SYED PAKKI KOTLI
69	SIALKOT	SIALKOT	34330025	GHS MALKAY KALAN
70	SIALKOT	SIALKOT	34330026	GHS BHAGOWAL
71	SIALKOT	SIALKOT	34330043	GHS KALA GHUMNA
72	SIALKOT	SIALKOT	34330042	GHSS UGGOKI
73	JEHLUM	P.D Khan	37220022	GGHS CHAK SHADI
74	JEHLUM	P.D Khan	37220023	GGHS MC PINDI SAID PUR
75	JEHLUM	P.D Khan	37220024	GGHS JALAL PUR SHARIF
76	JEHLUM	P.D Khan	37220039	GHS PINAN WAL
77	JEHLUM	P.D Khan	37220046	GGHS PINAN WAL
78	NAROWAL	NAROWAL	34410007	GHS JASSAR
79	NAROWAL	NAROWAL	34410008	GHS DOMALA
80	NAROWAL	NAROWAL	34410009	GHS SADDO WALA
81	NAROWAL	NAROWAL	34410010	GHS BUDAK MARALI
82	NAROWAL	NAROWAL	34410011	GHSS MODDO KHALWAN
83	NAROWAL	NAROWAL	34410013	GHS MUSLIM BADDO MALHI
84	NAROWAL	NAROWAL	34410014	GHS ISLAMIA BADDO MALHI
85	NAROWAL	NAROWAL	34410015	GHS CHANDERKE MONGOLEY
86	NAROWAL	NAROWAL	34410031	GGHS MB NAROWAL
87	NAROWAL	NAROWAL	34410044	GGHS TALWANDI BHINDRAN
88	Narowal	Zafarwal	34430004	GHSS JABBAL
89	Narowal	Zafarwal	34430015	GHS LESSER KALAN
90	Narowal	Zafarwal	34430016	GHS BARA PIND
91	Narowal	Zafarwal	34430017	GHS DEHLRA
92	Narowal	Zafarwal	34430018	GHS SARJAL
93	Narowal	Zafarwal	34430019	GHS BHAGOR KALAN

94	Narowal	Zafarwal	34430020	GHS RUPO CHAK
95	NAROWAL	ZAFARWAL	34430012	GGHS DUDHU CHAK
96	NAROWAL	ZAFARWAL	34431007	GHS DARMAN
97	Narowal	Zafarwal	34431008	GHS ISLAMIA DUDHU CHAK
98	Narowal	Zafarwal	34431010	GGHS SATHIALA
99	NAROWAL	ZAFARWAL	34431008	GHS ISLAMIA DUDHU CHAK
100	GUJRAT	GUJRAT	34210970	GGHS MUNICIPAL MODEL AKRAM ALI KHAN ROAD
101	Rajanpur	Jampur	32410001	GHSS DAJAL
102	D.G KHAN	TAUNSA	32120024	GHS CHURKIN
103	D.G KHAN	TAUNSA	32120025	GHS BATHI
104	LAYYAH	LAYYAH	32230017	GHS MC LAYYAH
105	Bhakkar	Darya Khan	38140025	GHS KHAWAR KALAN
106	Bhakkar	Darya Khan	38140026	GHS HASSAN SHAH
107	MUZAFFARGARH	Muzaffargarh	32330023	GHS UMER PUR JANUBI
108	MUZAFFARGARH	Muzaffargarh	32330024	GHS BRAHAM WALI
109	MUZAFFARGARH	Muzaffargarh	32330025	GHS MAHRA
110	MUZAFFARGARH	Muzaffargarh	32330026	GHS SHARIF CHAJRA
111	MUZAFFARGARH	Muzaffargarh	32330027	GHS GULATI
112	MUZAFFARGARH	Muzaffargarh	32330028	GHS JHANGRA
113	MUZAFFARGARH	Muzaffargarh	32330029	GHS DEWALA
114	MUZAFFARGARH	Muzaffargarh	32330030	GHS USMAN KORIA
115	MUZAFFARGARH	Muzaffargarh	32330039	GGHSS ROHILLAN WALI
116	MUZAFFARGARH	Muzaffargarh	32330040	GGHS SHAH JAMAL
117	Muzaffargarh	Kot Addu	32320005	GHS D.D.PANAH
118	Muzaffargarh	Kot Addu	32320007	GHS YARAY WALA
119	Muzaffargarh	Kot Addu	32320008	GHS GHULAM HUSSAIN WALA
120	Muzaffargarh	Kot Addu	32320009	GHS KHAR GHARBI
121	Muzaffargarh	Kot Addu	32320010	GHS CHAK NO.518 TDA
122	Muzaffargarh	Kot Addu	32320011	GHS EHSAN PUR
123	Muzaffargarh	Kot Addu	32320012	GHS FAIZ ABAD CHAK NO.550/TDA
124	Muzaffargarh	Kot Addu	32320019	GHS KOT ADU NO. 1
125	Muzaffargarh	Kot Addu	32320020	GHS KOT ADU
126	Muzaffargarh	Kot Addu	32320021	GHS SHADI KHAN MUNDA

127	Muzaffargarh	Kot Addu	32320022	GHS RAKH THAL WALI
128	Muzaffargarh	Kot Addu	32320023	GHS DAYA CHOKHA
129	Muzaffargarh	Kot Addu	32320024	GHS WANDAR
130	Muzaffargarh	Kot Addu	32320025	GHS SHEIKH UMER
131	Muzaffargarh	Kot Addu	32320028	GHSS SINAWAN
132	Muzaffargarh	Kot Addu	32320029	GGHSS EHSAN PUR
133	Muzaffargarh	Kot Addu	32320030	GGHSS D.D. PANNAH
134	Muzaffargarh	Kot Addu	32320031	GGHS PATTAL KOT ADU
135	Muzaffargarh	Kot Addu	32320033	GGHS CHAK NO. 142/ML
136	Muzaffargarh	Kot Addu	32320036	GGHS KOT ADU
137	Muzaffargarh	Kot Addu	32320079	GHS MOCHI WALA
138	Muzaffar Garh	JATOI	32340001	GHSS SISHAR SULTAN
139	Muzaffar Garh	JATOI	32340002	GHS JATOI
140	Muzaffar Garh	JATOI	32340003	GHS HAMZAY WALI
141	Muzaffar Garh	JATOI	32340004	GHS JHUGGI WALA
142	Muzaffar Garh	JATOI	32340005	GHS DAMMER WALA SHUMALI
143	Muzaffar Garh	JATOI	32340006	GHS BELAY WALA
144	Muzaffar Garh	JATOI	32340007	GHS MIR HAZAR KHAN
145	Muzaffar Garh	JATOI	32340008	GHS MUHAMMAD WALI
146	Muzaffar Garh	JATOI	32340009	GHS KOTLA GAMOON
147	Rahim Yar Khan	Liaquat Pur	31320001	GHSS FERAZIA
148	Vehari	BUREWALA	36310007	Govt. MC High School Burewala
149	Vehari	BUREWALA	36310042	GGHS 291 EB
150	Vehari	BUREWALA	36310003	GHSS Gaggo Mandi